AGENDA
Desert Rose Adult and High School
School Organizational Team Meeting
444 Brooks Avenue, Building A, Cafeteria
January 25, 2017
3:30 PM

School Organizational Team Members:
(To Be Announced), Chair
(To Be Announced), Vice-Chair
Telmeka Allen Williams (Parent), Giovanny Camarena (Student), Lenny De Forge (Parent), Chris Kindred (Teacher), Marie McKoy (Parent), Bruce Nelson (Teacher) and Amber Williams (Support Staff) Members
Janice Polley-Augente, Principal

This meeting agenda is posted publicly on the school website on: http://desertrosehs.org

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call

2.0 Old Items
   2.1 Not applicable at this time

3.0 New Items
   3.1 Function of the School Organizational Team
   3.2 Development of the School Performance Plan and Budget
   3.3 Election of Officers/Selection of Secretary
   3.4 Development of School Organizational Team Norms
   3.5 Discussion on the Parliamentary Procedures to be Adopted
   3.6 Selection of Community Member
   3.7 Review of CCSD/CCEA Presentation (set for 4:30 PM)

4.0 General Discussion
   4.1 Agenda Planning: Items for Future Agendas
   4.2 Discussion and Request for Future Meeting

5.0 Information
   5.1 Next Meeting: Desert Rose Building A Cafeteria, Wednesday, February 22nd at 3:30 PM (Suggested)

6.0 Public Comment Period (2 minutes maximum allotted)
School Organizational Team Minutes Template
See also: Sample School Organizational Team Minutes

Desert Rose Adult and High School
School Organizational Team Minutes
January 25, 2017
3:30 P.M.

The Desert Rose Adult and High School School Organizational Team meeting was called to order at 3:30 P.M. on January 25, 2017. The meeting was held at 444 west Brooks, Building a, Cafeteria

Members present:
   Telmeka Allen Williams
   Giovanny Camarena
   Lenny DeForge
   Christopher Kindred
   Marie McKoy
   Douglas Bruce Nelson
   Dr. Janice Polley-Augente
   Amber Williams

Members absent:
   None

Agenda Items
- Welcome and Introductions
  Team members were introduced by Dr. Polley-Augente.
- Function of the School Organizational Team
  Dr. Polley-Augente provided information and materials to the team.
- Development of the School Performance Plan and Budget
  Tabled until February 22 meeting. At that time the SIP will be reviewed.
- Election of Officers/Secretary
  Douglas Bruce Nelson was elected Chair. Marie McKoy was elected Vice Chair. Christopher Kindred was elected Secretary.
- Development of School Organizational Team Norms
  The following norms were adopted:
  Time-Meetings will be held the last Wednesday of each month. Meetings will begin at #3:30 and will be scheduled for an hour to an hour and a half in length. Other meetings may be added as needed and proper notifications made.
  Attendance-Quorum will be considered valid if four (4) or more voting members are present at the meeting. Members will be expected to attend every meeting. If a member misses more than three (3) meetings, the team will discuss replacing the absent member.
  Participation-the team expects active participation from its members. To this end, phone and email contact information was shared. Team stresses participation with purpose. Team members are to be purposefully engaged. During discussions, each member will be asked to comment. Members may submit items to the agenda.
- Discussion on the Parliamentary Procedures to be Adopted
  The team will follow Robert's Rules of Order. The Chair will recognize speaker. There will be only one speaker at a time.
  Discussions are to be civil. Once a decision has been made, members are expected to publicly support it. The team will strive for consensus. Team is to keep goal in mind: work toward good of students and the school. Public comments will be restricted to two minutes per speaker.
- Selection of Community Member
  Tabled until February 22 meeting.
- Review of CCSD/CCEA Presentation
  Team watched the webinar

General Discussion
- Agenda Planning: Items for Future Agendas
  Mr. Christianson brought data and it was established that the team would request data a week prior to the meeting.
  Mr. DeForge requested information and statistics on the student body for the February 22 meeting.

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School Organizational Team Minutes Template
See also: Sample School Organizational Team Minutes

Information
- Next Meeting
  Desert Rose, Building A, Cafeteria, Wednesday, February 22, at 4:30 P.M.

Public Comment Period
- None

The meeting was adjourned at 5:30 P.M.